FRIENDSHIP BAPTIST CHURCH
Children's Ministries
New Worker Applicant Resource Packet

NEW

Dear Friendship Friend:

Thank you for your interest in ministering to children at Friendship Baptist Church! The following information explains how we screen potential workers and provides the guidelines to which workers must abide. Both the safety of our children and the protection of our workers are important to us. Please read these materials, print out and complete the necessary forms and return them to the church office so that we may consider your service in our Children's Ministries. May God richly bless you for your desire to minister to our children.

Gary L. Jackson
Pastor, Friendship Baptist Church

PROCEDURE

Please:

- Read the entire FBC Child Safety Program booklet which is accessible under the Child Safety tab.
- Complete the Application for Children/Youth Work, making certain to give complete reference information, sign the application, and have a witness sign and date the application.
- Complete the Criminal Records Check Form if you are age 18 or older.
- If applying as a Teen Helper, complete the Parental Permission Form.
- View the Child Safety DVD accessible under the Child Safety tab.
- Return the completed forms to Associate Pastor, Rick Schrenker, our Child Safety Director or drop them in the Child Safety boxes located at the Welcome Centers.
- Print out or save the Child Safety Policy Booklet located under the Child Safety tab for future reference.

You will be contacted by our Child Safety Director for an interview

After completion of the above process, we will notify you by letter of your approval as a Children's Ministry Worker. You may begin to work after receipt of the Approval Letter from the Pastor. In the event that an issue arises, you may be contacted again for more information or clarification.

-Thank You!

FRIENDSHIP BAPTIST CHURCH
CHILDREN'S MINISTRIES
APPLICATION FOR CHILDREN/YOUTH WORK

This application is to be completed by all applicants for any position (volunteer or compensated) involving the supervision or custody of minors. It is being used to help the church provide a safe and secure environment for those children and youth who participate in our programs and use our facilities. This information will be treated as confidential.

PERSONAL INFORMATION

Name: _____Birthday _____

Home Address:_____City:_____Zip Code:_____

Home Phone:_____ Work Phone:_____ Cell Phone: _____

Place of Employment:_____E-Mail_____

Are you at least 18 years of age? ☐-Yes ☐-No

* If you are 15 to 17 years of age, and want to be a Teen Helper, please complete this form **and** the P**arental Permission** Form for Children's Ministry Helpers.

I am a member of Friendship Baptist Church ☐-Yes ☐-No Date joined:_____

Ministry Area which you are interested in serving:_____

Do you have a current driver's license? ☐-Yes ☐-No If yes, please list the number _____

Have you ever been convicted of a traffic offense? ☐-Yes ☐-No If yes, please describe all convictions for the past five years:_____

_____

Have you ever been accused of child sexual or physical abuse? ☐-Yes ☐-No If yes, please explain _____

_____

Have you ever been convicted of child abuse, or of a crime involving actual or attempted sexual molestation of a child?

☐-Yes ☐-No If yes, please explain:_____

_____

Were you a victim of abuse or molestation while a minor? ☐-Yes ☐-No

(If you prefer, you may discuss your answer to this question with the Pastor rather than answering it on the form)

CHURCH ACTIVITY

List (name and complete mailing address) other churches you have attended regularly during the past five years:_____

_____

List all previous church work involving youth (identify church and type of work):_____

_____

List any gifts, callings, training, education, or other factors that have prepared you for children/youth work:_____

_____

PERSONAL REFERENCES – (Must be over the age of 18, not relatives or former employers. Please include complete address)

Name:_____ Name:_____

Address:_____ Address:_____

City:_____State:____Zip:_____ City:_____State:____Zip:_____

APPLICANT'S STATEMENT

The information contained in this application is correct to the best of my knowledge. I authorize any references or churches listed in this application to give you any information (including opinions) that they may have regarding my character and fitness for children/youth work. I release all such references from any liability for furnishing such evaluations to you, provided they do so in good faith and without malice. I waive my right that I have to inspect references provided on my behalf.

Should my application be accepted and I become a Children's Ministry Worker, I agree to be bound by the bylaws and policies of Friendship Baptist Church and to refrain from unscriptural conduct in the performance of my services on behalf of the church. I further agree to abide by the policies and procedures as contained in the video and paperwork. I understand that it is the Pastor's prerogative to withhold or withdraw approval status for any activity deemed inappropriate, immoral or illegal.

Applicant's Signature:_____Date:_____

Witness:_____Date:_____

Friendship Baptist Church

Children's Ministries
Child Safety Program

Authorization for Criminal
Records Check

I hereby give any and all Police Departments my permission to release any information which pertains to any record of convictions contained in its files or in any criminal file maintained on me whether local, state or national to the Friendship Baptist Church. I hereby release any and all Police Departments from all liability resulting from such disclosure.

Confidential

_____ _____
Signature **Date**

_____
Please Print Name

_____
Print Maiden name (if applicable) and all aliases

_____ _____
Social Security Number **Date of Birth**

FRIENDSHIP BAPTIST CHURCH
PARENTAL PERMISSION FORM FOR CHILDREN'S MINISTRY HELPERS

Dear Parent or Guardian:

Your teenager has expressed interest in serving as a helper in the Children's Ministries at Friendship Baptist Church. The role of a Teen Helper is to assist Adult Workers in ministering to children up to 5th grade (or about age 11). To serve as a Teen Helper, your teenager must be at least fifteen (15) years old and meet and maintain the other qualifications of an Adult Worker except for age. The requirements are:

1) Saved, Baptized, and a Member of Friendship Baptist Church in good standing
2) At least fifteen (15) years of age
3) Burdened for the well-being of children and a desire to minister to them
4) Never been convicted of or pled guilty to child sexual or physical abuse, or of a crime involving actual or attempted sexual molestation of a minor
5) Completed an "Application for Children/Youth Work" form
6) Viewed the Child Safety DVD
7) Completed a personal interview with the Pastor or Associate Pastor
8) Approved by the Pastor

Parents must give permission for a teenager to serve as a Teen Helper. Thank you in advance for allowing your teenager to minister to others at Friendship Baptist Church.

Teenager's Name: _____

Teenager's Date of Birth: _____ Teenager's Age: _____

Please Check Ministry Area(s) of Interest:

☐ AWANA	☐ UPWARD	☐ OTHER
☐ BUS	☐ VBS/BYBC	
☐ NURSERY	☐ YOUTH CHURCH	

I hereby give permission for my teenager to work in the Children's Ministry area(s) checked above. My teenager is a responsible young person and is ready to assist Adult Workers in these ministry areas.

_____ _____

Signature of Parent or Guardian Date

(To be completed by Church office)

_____ _____

Approved: Gary L. Jackson, Pastor Date

_____ _____

Concurrence: Rick Schrenker, Associate Pastor, Child Safety Director Date